

# APPLICATION FOR NON-DEGREE SEEKING UNDERGRADUATE ADMISSION



Non-degree seeking applicants should submit this application form and required supporting documents no later than 30 days prior to the start of the semester. Required supporting documents are a \$50 application fee and a final official transcript from the institution most recently attended or from the institution where you earned an undergraduate degree. Additional transcripts may be required by the academic advising office to verify that prerequisites have been met. You must seek approval from the college dean to continue as a non-degree seeking student after earning 15 semester hours. Non-degree seeking students are subject to the college probation and dismissal policies. Credits earned under the non-degree seeking status may apply to a degree program if you later apply and are admitted as a degree-seeking undergraduate through the Office of Admission.

*Note: High school students who wish to apply to the Concurrent Enrollment program should request special application materials from the Office of Admission. Applicants for summer school should download the Application/Registration for Undergraduate Summer Session form from [www.utulsa.edu/courses/schedule](http://www.utulsa.edu/courses/schedule).*

**Return to:** The University of Tulsa • Office of Admission • 800 South Tucker Drive • Tulsa, OK 74104-9700  
or submit as email attachment to [admission@utulsa.edu](mailto:admission@utulsa.edu).

## Personal Information *(Please print or type in blue or black ink.)*

Name \_\_\_\_\_  Male  
Last First Middle  Female

Preferred Name \_\_\_\_\_ Previous Surnames \_\_\_\_\_

Mailing Address \_\_\_\_\_  
Number and Street  
 \_\_\_\_\_  
City State Zip Code

Cell Phone ( \_\_\_\_\_ ) \_\_\_\_\_ Home Telephone Number ( \_\_\_\_\_ ) \_\_\_\_\_

E-mail for admission correspondence \_\_\_\_\_

Date of Birth \_\_\_\_\_ Country of Birth (if other than U.S.) \_\_\_\_\_  
Month Day Year

I am a U.S. citizen.  Yes  No Country of Citizenship \_\_\_\_\_

I have a green card (permanent resident).  Yes  No

If you are not a U.S. citizen and do not have a Green Card, do you have a U.S. visa?  Yes  No

Are you Hispanic or Latino?  Yes  No

Check one or more of the following groups of which you consider yourself to be a member:

Information requested regarding race or ethnicity is voluntary and will be used in a nondiscriminatory manner, consistent with applicable civil rights law.

- American Indian or Alaska Native
- Asian
- Black or African American
- Native Hawaiian or Other Pacific Islander
- White

Current Employer \_\_\_\_\_ Nature of Work \_\_\_\_\_

Are you eligible for tuition benefits for TU employees and dependents?  Yes  No

If yes, name of employee \_\_\_\_\_  Parent  Spouse  Self

Parent or Guardian's Name \_\_\_\_\_  
(if applicant is under 18)

Permanent Mailing Address \_\_\_\_\_  
(if different from above) Number and Street City State Zip Code

## Educational Background

High School \_\_\_\_\_ City/State \_\_\_\_\_

Graduation \_\_\_\_\_ GED  No  Yes  If Yes, date received \_\_\_\_\_

Month Year

Month Year

List All Colleges Attended	City and State	Dates Attended (Month/Year)			Degree or # of Credit Hours Earned
			<i>through</i>		
			<i>through</i>		
			<i>through</i>		
			<i>through</i>		

Have you previously applied to or attended The University of Tulsa?  Yes  No If yes, when? \_\_\_\_\_

## Educational Plans

Are you applying for  Fall 20 \_\_\_\_  Spring 20 \_\_\_\_ Do you plan to enroll  Part time (less than 12 hours)  Full time

In which college do you plan to enroll:  Arts and Sciences  Engineering and Natural Sciences  
 Collins College of Business  College of Health Sciences

Are you seeking:

- To audit a class (no credit)
- Credit beyond the bachelor's degree to earn teacher certification in \_\_\_\_\_
- Courses to transfer to a degree program at another university
- Prerequisites for a master's or professional degree in \_\_\_\_\_
- Student teaching under the auspices of The University of Tulsa
- Professional or personal development in the area of \_\_\_\_\_
- Other \_\_\_\_\_

## Verification Signature/Required Disclosure (must be completed)

The following information must be supplied by all applicants. If you answer "yes" to any of the questions below, please use a separate sheet to explain the circumstances and outcome, including date(s) and location (school/city/state).

1. Have you ever been suspended or dismissed from high school?  Yes  No
2. Have you ever been suspended or dismissed from a college or university for academic or disciplinary reasons?  Yes  No
3. Have you ever been arrested for, charged with or convicted of a felony?  Yes  No
4. Federal Legislation stipulates that anyone who is required to register as a sex offender in any state or jurisdiction must notify the college he or she attends. In compliance with this legislation, are you required to register in any state as a sex offender?  
 Yes  No

An affirmative answer to any of these questions will not necessarily result in rejection of an applicant for admission. Failure to answer any of the questions truthfully or failure to disclose information honestly if you responded affirmatively to any question will subject an accepted applicant to having the offer of admission rescinded or will subject an enrolled student to the University's student judicial process and may result in dismissal.

I certify that to the best of my knowledge that all statements submitted by me on my admission application and on this form are correct, complete, and my own. I am aware that, if I enroll at The University of Tulsa, all portions of my application (excluding the secondary school counselor evaluation) will become part of my permanent record. I understand that failure to provide accurate and complete information can result in cancellation of the application and/or revocation of admission and/or enrollment. I also understand my obligation to inform the University if information or circumstances indicated on my admission application or this form should change.

Print Name \_\_\_\_\_

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

The University of Tulsa does not discriminate on the basis of personal status or group characteristics including, but not limited to individuals on the basis of race, color, religion, national or ethnic origin, age, gender, disability, veteran status, sexual orientation, gender identity or expression, genetic information, ancestry, or marital status. Questions regarding this policy may be addressed to the Office of Human Resources, 918-631-2616. For accommodation of disabilities contact TU's 504 Coordinator, Dr. Tawny Taylor, 918-631-2315. To ensure availability of an interpreter, five to seven days notice is needed; 48 hours is recommended for all other accommodations. TU15172